

BARKING PARISH COUNCIL

DRAFT Minutes of the Meeting held at Barking Village Hall Annexe at 7.30pm on Thursday 20th September 2018

Present: Cllr R Fellowes (Chair), Cllr A Smith (Vice-Chair), Cllr A Ross, Cllr M Bailey and District Cllr A Killett

Attending: Lucinda Rogers (Clerk) and four members of the public

Bpc114/18 Apologies for Absence

None received

Bpc115/18 Declaration of Interest and Requests for dispensation

No declaration of interests declared or requests for dispensation had been received.

Bpc116/18 District Cllr Anne Killett's Report see Appendix A

Bpc117/18 Public Forum

A member of the public asked how many homeless households there are in Mid Suffolk

Bpc118/18 Correspondence

Request for raise awareness and a grant from Lighthouse – clerk to reply that grants have been given for this year.

The Clerk has received a request from the Parish Footpath Partnership to store some goods as the group is no longer active. Cllr Bailey will ask the Community Council if they can assist

Bpc119/18 Finance

All cheques signed and due for signing, as itemised in Appendix B were authorised by the councillors. The councillors also noted the income received since the last meeting and agreed the Bank Reconciliation and Statement of Accounts as at 13th September 2018. Clerk reported that the expenditure is in line with the budget – see appendix C

Bpc120/18 Noticeboard

As the replacement cost is high, it was agreed to repair and clean the current noticeboard. Cllr Fellowes to action

Bpc121/18 Stewardship Application

Unfortunately, the application for the new scheme was not made in time. Clerk to request new application form in January 2019 and contact Will Foss for assistance to make an application for Mid-tier Countryside Stewardship

Bpc122/18 War Memorial

Cllr Ross has cleaned the stone memorial and will do so once more. She will also tidy up the grass near the railings. The wooden posts are rotten and she suggests replacing the posts with metal ball topped ones. Cllr Ross will source the posts.

Bpc123/18 Trees at Sunset Cottage

In the course of obtaining quotes for the tree work it has become apparent that a large amount of garden debris and organic matter has accumulated around the trees to be felled. This makes the tree inaccessible and will involve extra work and cost to remove the trees. Clerk to ask the owners of Sunset Cottage to remove the garden debris before the trees can be felled. Three quotes for the work have been obtained.

Bpc124/18 Easements and Boundaries of The Tye

Proposed Development North of The Tye – Cllr Bailey has drawn up a plan of the proposed footpath. It would be adjacent to the road, kerbed, 1.2m wide and be adopted by Highways who would then maintain it. Clerk to send plan to MSDC for her advice on how to proceed about Tye land being used for this purpose.

Following advice from MSDC the Parish Council need to consult with the Parish initially via the village magazine and website.

Deed of Easement Reynard – granted – it meets the criteria for an easement to be granted but only for a single dwelling house. Clerk to action

It was noted that Blackbirds have registered an easement with the Land Registry.

Deed of Easement Cameron Croft – to be granted as it meets the criteria for an easement to be granted but only for a single dwelling house. Clerk to action

2 Bridge Cottage – it was noted that a laurel hedge has been planted on the Tye in front of 2 Bridge Cottages. Clerk to write to request the plants are removed and the breach of the Tye be made good and to enclose a map to show the area concerned.

Bpc125/18 Traffic VAS Signs

The application forms have been completed and returned to Highways. The comments about the safety of the sign on the Barking Nursing Home bends were noted by Highways and the bend sign and VAS signs will be moved away from the bend and closer to the junction with Parsons Lane. Highways have offered more signs to place along the B1078 to remind drivers to not to speed but after discussion it was decided not to use these.

Bpc126/18 Needham Market Feasibility Plan

There will be an opportunity for residents of Barking to view the plans at the Community Centre in Needham Market on

Friday 5th October: 6.30pm - 9.00pm

Saturday 6th October: 10.00am - 1.00pm

The plans are also available on the Needham Market Town Council website

Bpc127/18 Defibrillator

The phone kiosk needs to be cleaned of the spider webs, leaves and other debris as the ambulance service will not direct people to unclean defibrillators. Cllr Bailey to ask the Community Council if they can clean it.

Bpc128/18 Needham Market & Barking Welfare Charity

It was agreed that Cllr Butler remains as the Parish Council representative

Bpc129/18 Data Protection

Clerk to check this is covered by the parish Council's insurers.

Bpc130/18 Village Hall Management Committee

Cllr Bailey reported that a working party have cleaned and re-decorated the village hall over two weekend and thanks to all involved. The urn is leaking and need to be replaced and unfortunately it has damaged the worktop – which now needs replacing. The VHMC have made an application to District Cllr Killett for funds to replace the urn, and buy a shed for extra storage space. BT have also donated some filing cabinets

Bpc131/18 Matters to be brought to the attention of the council

Cllr Ross reported that the hedge at Ivydene, Battsford Road is overgrown and blocking visibility on the road. Clerk to report on Highways tools.

Parish Council to donate to one of Cllr Whybrow's charities following her death. To be an agenda item in November

Agreed to change the start time of meetings to 7pm

BP132/18 Date of the Next Meeting

Date of next scheduled meeting will be on Thursday 15th November 2018 at 7pm – *note new start time*

Meeting closed at 10pm

ChairmanDate

Mid Suffolk District Councillor Report to Barking Parish Council 20th September 2018

Locality fund	<p>As District Councillors we will each have £6250 to allocate to groups in our ward so please do contact me for an application form. The form is really straightforward, the money is for not-for-profit groups who's activities are in line with the aims of MSDC for healthy, thriving communities. Unfortunately the catering caravan used by The Mix in Stowmarket to generate income, train and support young people, was stolen, so most of us chipped in £250 to allow them to keep the 8 young people employed while they sort out a replacement.</p> <p>I have received a request from the Village Hall Management Committee which I have supported and submitted to the team at the council. I am also finding out if the church could apply for support towards a heating repair.</p>
Planning	<p>5 year land supply</p> <p>The District has announced it now has a 5 year land supply. The publication of this in July led to the adjournment of an appeal hearing until last week. The appeal was against refusal of planning permission for a development of 49 dwellings in Woolpit. The appeal centred on highway implications, housing land supply and impact on heritage assets. The outcome may have implications for the status of the land supply.</p> <p>At full council in July a Green councillor asked for detailed breakdown on housing delivery as the figures appear to have been achieved by the building in primary villages rather than in larger settlements.</p>
New ward boundaries	<p>The Boundary Commission published the new ward structure for Mid Suffolk on 7th August. As expected there is no change in this area from the consultation proposals. From May 2019 Barking will be in the Battisford Ward with Battisford, Ringshall, Great Bricett, Offton and Willisham.</p>
Temporary housing and The Foyer	<p>The Foyer in Stowmarket opened on 10th September to provide temporary housing provision for up to 17 families. This will be a real boost to reduce and prevent families becoming homeless in the district.</p>
Re-letting council properties	<p>The project to cut the time between a Council property being vacated and new residents moving in has been successful. A reduction from around 50 days in Spring 2018 to 20 to 25 has been achieved for the last couple of months. This has been achieved almost entirely by better programming and coordination of workforce.</p>

Appendix B Finance Report

Schedule of payments & receipts from 7 July 2018

Income received since 7.7.18

Precept from MSDC	4500.00
MSDC Cleansing grant	306.15
HMRC VAT refund	997.14
NM&B welfare charity	79.99
L Rogers repayment	60.00
Total	<u>5943.28</u>

Expenditure since 7.7.18

Community Heartbeat	child pads	93.60	Public Health Act 1936 s234
Community Action Suffolk	Training	48.00	
Barking village hall hire	coffee caravan	12.00	LGA 1972 s133
Information Commissioner	data protection	40.00	LGA 1972
Community heartbeat	adult pads	45.60	Public Health Act 1936 s234
L Rogers	June Wages	267.80	LGA 1972s112
L Rogers	June expenses	33.50	LGA 1972
Dick Nash	grass cutting	125.28	Open Spaces Act 1906 s9&10
Jake Smith	litter picking	273.00	
L Rogers	July wages	267.80	LGA 1972s112
L Rogers	July expenses	20.00	LGA 1972
Vertas	Aug grass cut	671.32	Open Spaces Act 1906 s9&10

No unrepresented cheques

Schedule of verified invoices agreed for payment

RM Holder	Tidy Tye after hay crop	126.00	Open Spaces Act 1906 s9&10
Vertas	June grass cut	651.32	Open Spaces Act 1906 s9&10
Vertas	July grass cut	671.32	Open Spaces Act 1906 s9&10
L Rogers	Wages August	267.80	LGA 1972 s112
Barking village hall hire		12.00	LGA 1972 s 133
L Rogers	Expenses Aug	80.31	LGA 1972
Total		<u>1808.75</u>	

Account	Statement Date	Statement balance	Actual Balance	Credit/transfers not shown	Unpresented cheques	difference
Community a/c	13.9.18	£14,548.94	£14,548.94	£0.00	£0.00	£0.00
Base reward a/c	13.9.18	£27,981.50	£27,981.50	£0.00	£0.00	£0.00
Active Saver a/c	13.9.18	£1599.23	£1599.23	£0.00	£0.00	£0.00
Parish Paths partnership a/c	13.9.18	£83.65	£83.65	£0.00	£0.00	£0.00

Total £44,213.32

Appendix C

**BARKING PARISH COUNCIL
BUDGET FOR 2018/2019**

Expense	Budget (£)	Spent (£)
Grass cutting – Vertas	4,500	3524.50 <i>(Contract £5034.92 a couple of cuts to go)</i>
Street Lighting, repairs and maintenance	300	0 <i>(last bill 305.99 Feb 18)</i>
Clerk's salary	4,000	1687.97 <i>(Sept- March 7x 267.80 = 1874.60)</i>
Clerk's expenses	600 + 100	289.49 (+ 512.94 laptop)
Annual Subscriptions (SALC, ICO)	180	218.99
Training	250	48 (website) <i>(163 clerk + 103 Chairman)</i>
Community Action Suffolk Website support	50	0
Suffolk ACRE Annual Insurance	500	0 <i>(1.10.17 £468.66)</i>
Village Hall Hire	70	24 (coffee caravan x2)
Annual Inspection of Play Equipment (ROSPA)	60	0 <i>(£114.07 2017)</i>
Annual Audit of Accounts by Internal and external auditors	400	0 <i>(£228 2017)</i>
Dog/Litter bins	390	360 <i>(1.4.18 – 31.3.19)</i>
Maintenance/replacement of Village Assets	2,390	2199.75 VH Windows
The Tye	1,000	126 RM Holder flail cutting
Local donations (s.137)	580	600
Election	1,700	0
Community Speed Watch	25	0
Chairman's Allowance	40	38.20
Defibrillator and Kiosk maintenance	100	184.80
Total Budget	17,235	9769.04

INCOME

MSDC	precept	9,000.00
NM&BW Charity	replacement defibrillator pads/child pads	171.99
MSDC	Cleansing grant	612.30
HMRC	VAT refund	997.14
L Rogers	Repayment incorrect amount on cheque	60.00
	Total	10,669.44
MSDC	CIL 31/4/18	3578.00

Estimated Receipts 2018 - 2019

Source	2018 /19	2017/18
Bank interest	>>negligible	>>negligible
Environmental Land Stewardship	2,415.50	2,415.50
Hay Crop	-	-
Precept	8,688	8,688
Cleansing Grant	1,124.60	1,124.60
LCTR	-	-
TOTAL	12228.10	12,228.10

L Rogers Parish Clerk 14/9/2018

