

## **BARKING PARISH COUNCIL**

MINUTES of the Meeting held at Barking Village Hall at 7.30pm  
on Thursday 17<sup>th</sup> November 2016

### **PRESENT:**

Cllr A Smith  
Cllr S Butler *Vice -Chair*  
Cllr M Bailey  
Cllr A Ross  
Cllr R Fellowes

### **IN ATTENDANCE:**

Mrs R J Cochrane *Clerk*

### **APOLOGIES:**

Cllr M Smith - unwell  
County Cllr Julia Truelove – Family Commitment

### **ABSENT:**

District Cllr Anne Killett

#### **BPC132/16 PUBLIC FORUM**

There were no members of the public present.

#### **BPC133/16 TO RECEIVE APOLOGIES**

Apologies had been received from Cllr Michael Smith and County Councillor Truelove.

#### **BPC134/16 DISTRICT COUNCILLOR ANNE KILLETT'S REPORT (none received)**

Councillor Killett was not in attendance and no report had been received.

#### **BPC135/16 COUNTY COUNCILLOR JULIA TRUELOVE'S REPORT (see attached )**

Cllr Truelove was unable to be present but had sent a written report in advance. Cllr Truelove's report included Unaccompanied Asylum Seeking Children, Fire and Rescue Services, Devolution Update, School Attendance Improvement and Be Safe & Seen in Suffolk.

#### **BPC136/16 DECLARATION OF INTERESTS**

There were no declarations of interest received.

#### **BPC137/16 APPLICATIONS FOR DISPENSATION**

None had been received.

#### **BPC138/16 TO APPROVE THE MINUTES OF THE MEETING HELD ON 15<sup>TH</sup> SEPTEMBER 2016**

**Decision** - The minutes of the meeting held on 15<sup>th</sup> September 2016 were approved as a true record and were duly signed by the Chair. Proposed Cllr Butler, Seconded Cllr Ross.

#### **BPC139/16 MATTERS ARISING FROM THE MINUTES - CLERK'S REPORT**

- i) **Gateway** – it was reported that this is still outstanding.
- ii) **Play Equipment** – it was reported that the Barking Pre-School is not interested in the equipment. Council is required to obtain best value. Now to be advertised in the Four Parishes Magazine, and possibly on EBay and Gum tree.

Clerk to  
action

- iii) **Seniors Christmas Party** – It was decided to wait until the new community space is completed as this may be large enough to accommodate a small group.

**BPC140/16 CO-OPTION OF NEW COUNCILLOR**

It was reported that there have been no applicants to date.

**BPC141/16 PLANNING**

- i) **4405/16 Barking Forge** - Barking Parish Council resolved to support this application as the use of a temporary container to store equipment and materials safe and securely is considered beneficial to both highway safety and to pedestrians, by removing potential risks. Also it will make the area surrounding the premises much more aesthetically pleasing. Clerk to respond within deadline.
- ii) **5 & 6 Moat Farm Barns** – It was queried whether the plans for plots 5&6 Moat Farm Barns were for outline or full planning permission. Clerk to check.

Clerk

Clerk

**PC142/16 FINANCE**

- i) **Clerk’s Finance Report** (*attached to these minutes*)

The Clerk reported on the financial movements since the previous meeting. Balance @ 17<sup>th</sup> November 2016 was £42,974.57. Bank Statements were checked by the Chair - Cllr Alex Smith and signed.

- ii) **Authorisation of Payments**

**Decision** - Payments totalling £2,322.96 from the Community Account and £5,469.50 from the Village Hall extension Accounts were approved and cheques signed. Clerk to action.

Clerk

- iii) **To receive Draft Budget 2017/18**

A draft Budget for 2017-2018 was received. All to consider ahead of the next meeting.

All

- iv) **Village Hall Hire** – It was proposed that the Parish Council should no longer pay to hire the Hall. It was agreed to place this item on the agenda for the next meeting.

Clerk

**BPC143/16 DEFIBRILLATOR**

It was reported that the defibrillator has now been installed in the telephone kiosk. Electricians invoice awaited. Clerk to arrange training with Community Heartbeat Trust. It was also reported that the Community First Responders at Needham Market had also offered training. It was agreed to accept this offer as well. Two training dates to be arranged, one mid-week and one on a Saturday. It was agreed that the defibrillator cabinet should remain locked and the code not to be circulated. This will ensure the defibrillator is neither stolen nor tampered with, and will encourage the correct procedure to be followed: dial 999 and to follow instructions. This decision can be revisited in the future. Clerk to invite County Cllr Julia Truelove to a launch photo call.

Clerk

Clerk

**BPC144/16 GRANT REQUEST**

- i. **HEADWAY SUFFOLK**

It was reported that Headway Suffolk has applied for a grant. **Decision** – It was resolved to award a £100 grant from the budget plus £100 from the 2015 Barking Calendar Profits. Clerk to action.

Clerk

**BPC145/16 PLAY EQUIPMENT ON THE TYE**

It was proposed to add another piece of play equipment to the play area on the Tye. **Decision** – It was resolved to consider this should some relevant funding become available.

**BPC146/16 – TREE PRESERVATION ORDERS**

It was reported that there are only two trees in the parish with Tree Preservation Orders on them. It was proposed that there are at least two other trees which should be subject to a TPO, one of which is the recently damaged ‘Hanging Tree’ on the Causeway. It was resolved to apply for a TPO on the ‘Hanging Tree’ first. Clerk to action.

Clerk

**BPC147/16 VILLAGE HALL MANAGEMENT COMMITTEE UPDATE**

Cllr Bailey reported that the source of a leak in the toilet has been identified; door to store room damaged by Pre School; electricity certificate o/s for the Hall; padlock code compromised into the store room by the oil delivery driver (code being changed); barge boards still not done. Extension update: Cllr Bailey also reported that all funding had been secured and that work is due to start on 21<sup>st</sup> November, with a completion deadline of end of January 2017. Secure compound area needed; Pre School will use main entrance only; heating should be adequate. It is hoped the £5,000 loan from the Parish Council will not be needed.

**BPC148/16 CLERK’S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING**

None reported.

**BPC149/16 CORRESPONDENCE FOR INFORMATION**

The ‘correspondence for information’ folder was circulated. All reminded again to circulate/hand in all earlier folders as a matter of urgency. Several are still in circulation.

All

**BPC150/16 REVIEW OF CLERK’S TERMS AND CONDITIONS/HOURS**

It was proposed to defer this item to the next meeting but to include higher up on the agenda to ensure it is not deferred yet again.

Clerk

**BPC151/16 MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL**

- i) **Hedge between Parsons Lane and the Church footway** is very overgrown. Clerk to report to SCC Highways.
- ii) **ii) 30mph limit signs near Parsons Lane and Barking Forge** are both overgrown with vegetation. Clerk to report to SCC Highways.
- iii) **Village Hall Hedge** – A vote of thanks was recorded to Cllr Michael Smith for cutting the hedge at the Hall.

Clerk

Clerk

**BPC152/16 DATE OF NEXT MEETING**

Date of next scheduled meeting will be Thursday 19<sup>th</sup> January 2017 to be held at Barking Village Hall at 7.30pm.

*Meeting closed at 10.10pm*

Chairman ..... Date .....

**County Councillor Julia Truelove – November 2016**

## **Unaccompanied Asylum Seeking Children - UASC**

At the recent meeting of the Corporate Parenting Board, a preliminary report was given relating to the measures being undertaken to facilitate provision for unaccompanied asylum seeking children (UASC).

Suffolk has signed up to the voluntary agreement between local authorities to ensure a fairer distribution of unaccompanied children across all UK authorities. Suffolk should reach its quota of 106 UASC by June 2017.

A multi-agency response is being developed to accommodate and provide education, health, and support services to this group of children and young people in care.

## **Fire and Rescue Services Co-Responding Trial**

A partnership between ambulance staff and fire fighters has been launched with five fire stations participating; Lowestoft South, Haverhill, Felixstowe, Sudbury, and Long Melford.

Under the scheme, fire fighters will respond to medical emergencies, notably cardiac arrest incidents. They will be deployed along with paramedics and community first responders. Suffolk Fire and Rescue crews are already training in providing life saving treatment, and already carry the equipment deemed necessary.

East of England ambulance and medical crews will remain assigned to attend these priority incidents and will continue to do so.

The scheme is part of a national trial and will run until February 2017.

## **Devolution Update**

There were two meetings held with Government representatives at which the uncertain position of Norfolk was discussed, and the consequences for Suffolk. This could mean that Suffolk becomes the only East Anglian County left to support devolution.

The Leader of S.C.C. reported 'there is no doubt that any deal which does not include Norfolk will not be as good as if we work together'.

You will recall that the original proposals were forwarded by Suffolk acting independently. At the time, the Government directed that joining with Norfolk and Cambridgeshire should be the way forward. So, in some ways, Suffolk may be back where it started.

## **School Attendance Improvement**

A dramatic attendance improvement year on year has been recorded by the Department of Education. Suffolk's overall absence has reduced from 4.7% to 4.4% this year. The latter marks the highest attendance record seen over the last decade.

Suffolk continues to have less authorised absence than both the East of England region and the national average. Suffolk is now ranked 16th out of 152 Local Authorities when in 2013/14 it was ranked at 71.

## **Be Safe and Seen in Suffolk**

Thousands of children are to receive free safety reflectors as part of a road safety campaign. 12,000 badges will be given to primary school aged children. These will reflect the beam of vehicles in darker conditions, and ensure they are seen as they walk with others.

A major part of this campaign is also aimed to help promote exercise, walking and physical exercise, among young people. It is understood that to achieve this, children and their families need to feel safe.

Sixty schools have signed up to the campaign.

CLERK'S FINANCE REPORT

17<sup>th</sup> November 2016

Clerk's report on the Council's current financial position and movements since the last report:

i) **Community A/C (Current - 20154156): Balance at 16th November 2016** **£2,404.10**  
 Less cheques to be cashed \* **1,378.20**  
**Balance** **1,025.90**

**Payments**

101584	115.20	R Nash	Litter picking/maintenance June/July '16
101585	244.23	R Cochrane	Clerks salary July 2016
101586	240.00	BDO LLP	External Audit 2016
101587	110.50	M Pryke	Litter Picking July/August 2016
101588	432.71	CAS	Insurance renewal 2016
101589	237.12	R Cochrane	Clerks salary August 2016
101590	73.70	R Cochrane	Clerks expenses July/August 2016
t/f funds	3,000		Active Saver Account
t/f funds	101.60		VAT Refund to Barking Village Hall Extension Project Account
t/f funds	477.50		WI Grant for Barking Village Hall Extension Project Account
<b>Total out</b>	<b>£5,032.56</b>		

**Receipts**

36.25 12 years back rent & expenses - Tye View Easement  
 256.30 vat refund  
 280.80 Cleansing Grant  
**Total receipts** **£573.35**

**Payments for authorisation**

101591*	1186.48	Vertas Ltd	Grass Cutting
101592*	111.29	MSDC	ROSPA Inspections
101593*	52.00	William Dalby	Litter Picking - September
101594	237.12	R Cochrane	Clerks salary Sept 2016
101595*	28.43	CAS	Add. Premium to add defibrillator and kiosk
101596	90.00	MIKTEK Ltd	Aluminium plate sheeting for kiosk
101597	72.00	R M Holder	Grass Cutting
101598	237.12	R Cochrane	Clerks salary Oct 2016
101599	172.80	R Nash	Litter picking /maintenance
101600	70.72	R Cochrane	Clerks Expenses Sept/Oct 2016
101601	65.00	William Dalby	Litter Picking - October
<b>Total to be authorised</b>	<b>£2,322.96</b>		

ii) **Barclays Active Saver (33796183): Balance at 16th November 2016** **£8,551.83**

Payments: 4,000 t/f funds to Barking Village Hall Account  
 Receipts: 3,000 t/f funds from Community Account

iii) **Barclays Base Rate Reward (83036480) Balance @ 8<sup>th</sup> November 2016** **£27,843.69**

Payments: n/a Receipts: 3/10/2016 £12.20 Interest  
 1/11/2016 £11.06 Interest  
**Total Receipts** **£23.26**

iv) **Parish Paths Partnership (50502480) Balance at 8<sup>th</sup> November 2016** **£83.65**

Payments: n/a Receipts: n/a

v) **Village Hall Extension Project (23784843) Balance @ 15<sup>th</sup> November 2016** **£5,469.50**

Receipts: t/f funds 101.60 vat recovery (shelving)  
 t/f funds 4,000 Barking Parish Council Grant  
 t/f funds 477.50 WI Grant for Barking Village Hall Extension Project

**Total Receipts** **£4,579.10**

Payments: n/a

**Payments for authorisation**

100011 £5,469.50 Barking Village Hall t/f of Extension Phase 2 funds

**Total funds held @ 17<sup>th</sup> November 2016** **£ 42,974.57**

R Cochrane 17<sup>th</sup> November 2016