

BARKING PARISH COUNCIL

MINUTES of the Meeting held at Barking Village Hall at 7.30pm
on Thursday 20th November 2014

PRESENT:

Cllr M Smith (Chair of this meeting)
Cllr M Bailey
Cllr A Smith
Cllr P Hollocks
Cllr A Ross
Cllr C Eagles

IN ATTENDANCE:

Mrs R J Cochrane *Clerk*
District Cllr Stephen Wright
County Cllr Truelove

APOLOGIES:

PCSO Matt Brown
PC Sarah George

ABSENT:

Cllr S Butler (Chairman)

It was subsequently learned that Cllr Butler had been unavoidably detained and was not able to attend the meeting nor was he in a position to tender his apologies prior to the meeting.

BPC118/14 PUBLIC FORUM

No members of the public were present.

BPC119/14 TO RECEIVE APOLOGIES

Apologies had been received from the Safer Neighbourhood Team

BPC120/14 POLICE REPORT (see attached report)

No representative from the Safer Neighbourhood Team was present, but a written report had been received in advance of the meeting. 1 theft from a motor vehicle and 11 calls regarding suspicious persons/vehicles in relation to rabbit shooting, etc.

BPC121/14 DISTRICT COUNCILLOR STEPHEN WRIGHT'S REPORT (see attached report)

District Cllr Stephen Wright reported on the Energy from Waste plant, Blakenham Fields Housing site, Babergh and Mid Suffolk HQ, Housing, the glasshouse development and the closure of the Duke of Marlborough public house.

BPC122/14 – COUNTY COUNCILLOR JULIA TRUELOVE'S REPORT (see attached report)

Cllr Truelove reported on Full Council meetings, Energy from Waste plant, Electric Blanket testing, Highways issues, Suspension of Care Homes, Review of Children's Centres, Education issues and the relationship between the Local Authority and schools. There was a conversation about highways issues in Barking. Cllr Truelove reported that she was aware of several outstanding issues such as the bridge and ditch adjacent to Barking Nursing Home –

order placed in April 2014 which still hasn't been implemented, BT road works, and Moat Farm Barns development – speeding issues reported by a resident. Cllr Truelove was also advised that the replacement chevron is still outstanding as is the clearance/widening of the footway between Barking and Needham Market.

BPC123/14 - DECLARATION OF INTERESTS

There was one declaration of a Pecuniary Interest from Cllr Michael Baily in respect of the Village Hall Extension.

BPC124/14 APPLICATIONS FOR DISPENSATION

There were no applications for dispensations.

BPC125/14 TO APPROVE THE MINUTES OF THE MEETING HELD ON 18TH SEPTEMBER 2014

The minutes of the meeting held on 18th September 2014 were approved as a true record and were duly signed by the Chair.

BPC126/14 MATTERS ARISING FROM THE MINUTES - CLERK'S REPORT

The Clerk reported on actions taken.

- i) **Litter Picking** – Martin Pryke has been appointed as a Litter Picker and has commenced his duties.
- ii) **Hedge at Tye Green** – Cllr Michael Smith managed to remove the hedge clippings.

BPC127/14 ADOPTION OF PROTOCOL FOR THE REPORTING AT MEETINGS AND APPROVAL OF NOTICE AND ANNOUNCEMENT BY THE CHAIRMAN

It was reported that an amendment to the Public Bodies (Admission to Meetings) Act 1960 gives the public the right to film, photograph, record or report on full council and committee meetings. It was further reported that it is recommended that Local Authorities adopt a policy which sets out the protocol for reporting at meetings. A draft protocol was presented for consideration. **Decision** – It was proposed and resolved to adopt the protocol as presented, together with a Notice, and a Statement which would be read by the Chair at each meeting where recording was taking place. Clerk to action.

Clerk

BPC128/14 SUSPENSION OF STANDING ORDER 3L

It was reported that it is now necessary to suspend Standing order 3L in line with the new 'right to film and report'. **Decision** – It was proposed and resolved to suspend Standing Order 3L with immediate effect. Clerk to action.

Clerk

BPC129/14 PLANNING

There were no planning applications for consideration.

BPC130/14 FINANCE

i) **TO RECEIVE CLERK'S FINANCE REPORT** (*attached to these minutes*) -The Clerk reported on the financial movements since the previous meeting. Balance @ 20th November 2014 was £39,627.32

ii) **AUTHORISATION OF PAYMENTS** - **Decision** - Payments totalling £1,082.84 were approved. Clerk to action

Clerk

BPC131/14 GRANT APPLICATION – FOUR PARISHES MAGAZINE

It was reported that the Four Parishes Magazine has requested a donation. **Decision** – It was resolved to grant a donation of £80, as in previous years. Clerk to action.

Clerk

<p>BPC132/14 PLAY AREA REPAIRS</p> <p>i) TYE It was reported that the play equipment in the Tye needs some minor repairs plus the kick board needed to retain the gravel needs replacing. Fenland Leisure has quoted £184.24 plus vat to carry out all the repairs to the play equipment, and James Coe has quoted £137.44 plus labour to replace the kick board . Decision – It was proposed and resolved to authorise these repairs .Clerk to action.</p>	Clerk
<p>ii) VILLAGE HALL It was reported that the kick boards needed to retain the bark needs replacing and that more bark is needed to meet BS EN1176 requirements. Decision – It was proposed and resolved to instruct Philip Warren to deliver sufficient bark to meet the standards. James Coe to replace the kick boards @ £36.97 plus labour. The stepping stones are to be removed . This will be done by volunteers. Clerk to action.</p>	Clerk
<p>BPC133/14 2015-16 DRAFT BUDGET</p> <p>A draft Budget was produced for consideration. All to consider the proposals before the next meeting. Budget to be approved and the Precept set at the January meeting.</p>	All
<p>BPC134/14 REPLACEMENT STREET LAMPS</p> <p>It was proposed to consider replacing the lamps to at least 2 more street lights – street lights no. 21 o/s Michelmas and no. 22 at the junction of B1078 and Willisham Road. Item to be placed on the agenda for the next meeting. Clerk to action.</p>	Clerk
<p>BPC135/14 PARKING PROVISION ON THE TYE</p> <p>It was proposed that parking be provided adjacent to the Barking Chapel. Item to be placed on the agenda for the next meeting and the Clerk to research feasibility/costs.</p>	Clerk
<p>BPC136/14 VILLAGE HALL EXTENSION PROJECT</p> <p><i>Cllr Michael Bailey left the meeting at this point.</i></p> <p>It was reported that the Village Hall Management Committee has approached the Parish Council for a donation towards the Village Hall Extension Project. It was reported that the Community Council has pledged £1,000 towards the project leaving a shortfall of just under £1,400. Decision - It was proposed and resolved that that an initial £1,000 be allocated now, with a funding request being made to the Needham Market & Barking Welfare Charities for the balance. If this is refused, the Parish Council would consider making up the balance to meet the shortfall. Clerk to action funding request to the Needham Market & Barking Welfare Charities and to allocate funds in the 2015 Budget.</p>	Clerk
<p><i>Cllr Michael Bailey re-joined the meeting at this point.</i></p>	
<p>BPC137/14 VILLAGE HALL MANAGEMENT COMMITTEE UPDATE – Cllr Bailey</p> <p>It was reported that alternative sites are being considered for the recycle bins to prevent further damage to the car park surface by the recycling lorries. The installation of Broadband is also being considered, but the cost of £300 per annum would need to be met. The new armchairs have been delivered.</p>	
<p>BPC138/14 COMMUNITY INFRASTRUCTURE LEVY</p> <p>It was reported that a public consultation is underway and the Parish Council’s view is being sought. It was reported that the proposed changes are not likely to affect Barking as little, if</p>	

any development is anticipated within the Parish. **Decision** – It was proposed and resolved that no comment would be given. Clerk to report back to MSDC within the deadline.

Clerk

BPC139/14 – ASSETS OF COMMUNITY VALUE – Cllr Eagles

It was proposed that a Community Charge Notice be put on the Barking Fox Public House to prevent the property being lost to the community as an asset. It was further proposed to form a Working Group to explore the feasibility of putting in a bid. **Decision** – It was agreed to proceed as proposed and that Cllr Eagles would form a Working Group and report back to the Council.

Cllr Eagles

BPC140/14 HIGHWAY SAFETY @ BARKING HALL NURSING HOME – Cllr M Smith

It was reported that a non-resident of Barking has suggested that a double white line be painted in the centre of the road adjacent to Barking Hall Nursing Home, or for more visible road markings to help to reduce accidents at this site. **Decision** – Clerk to pass on the comments to Central Area Highways.

Clerk

BPC141/14 CLERK’S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING

- i) **WAR MEMORIAL FINIALS** – Clerk authorised replacement of the wooden finials at the War Memorial in time for Remembrance Sunday – cost £29.04 + vat
- ii) **PLAY EQUIPMENT** – Clerk authorised repair to failed seam on climbing frame on the Tye – cost £100 + vat

Decision – Both actions were approved.

BPC142/14 CORRESPONDENCE FOR INFORMATION – folder containing correspondence was circulated.

BPC143/14 MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

- i) **MOLES ON THE TYE** – It was reported that Cllr Eagles is willing to assist Cllr Butler with mole trapping.
- ii) **LEAKING PIPE O/S RAMBLERS** –It was reported that a pipe was observed to be leaking waste water onto the highway and therefore running into a water course. Clerk to report this to Environmental Heath/Environment Agency.
- iii) **HEDGE AT HILLSIDE** – It was reported that the hedge bordering the footpath is overgrown again and causing pedestrians to step onto the road. Clerk to report to SCC Highways.

Clerk

Clerk

BPC144/14 DATE OF NEXT MEETING

Date of next meeting, which will be 15th January 2015.

Meeting closed at 9.10pm

Chairman Date