

BARKING PARISH COUNCIL

MINUTES of the Meeting held at Barking Village Hall at 7.30pm
on Thursday 19th September 2013

PRESENT:

Cllr M Smith (Vice-Chair) Chair of this meeting
Cllr M Bailey
Cllr A Smith - *arrived at 7.45pm*
Cllr A Ross
Cllr Eagles

IN ATTENDANCE:

Mrs R J Cochrane *Clerk*

APOLOGIES:

Cllr S Butler (Chair) - *Holiday*
Cllr P Hollocks – *Family commitment*
Cllr Julia Truelove
Cllr Stephen Wright
PC Tina Fairness
PCSO Matt Brown

BPC111/13 PUBLIC FORUM

There were no members of the public present.

BPC112/13 TO RECEIVE APOLOGIES

Apologies had been received by the Clerk from Cllr Butler, Cllr Hollocks, Cllr Truelove, Cllr Wright, PC Tina Fairness & PCSO Matt Brown.

BPC113/13 POLICE REPORT (see attached report)

No representative for the Safer Neighbourhood Team could be present, but a written report had been submitted in advance. The report included one reported crime, the rave at the Village Hall, Lorry Watch Scheme, Rural Crime Initiative and Crime Reduction.

BPC114/13 DISTRICT COUNCILLOR STEPHEN WRIGHT (see attached report)

Cllr Wright was not present, but his written report had been submitted in advance. The report include the merging of MSDC & Babergh staff, looking at ways to cut costs, the East Anglia Offshore Wind Farm and the proposed greenhouse development adjacent to the Great Blakenham Incinerator.

BPC115/13 – COUNTY COUNCILLOR JULIA TRUELOVE'S REPORT (see attached report)

Cllr Truelove apologised for her lateness. She had come straight from the Wattisham Officer's Cocktail Party. Cllr Truelove's report included the rise in cost of 16+ students Home to School transfer, Suffolk Coast & Heath Management Plan (Lowestoft to Aldeburgh), the Chairpersons meeting held on 25th June, and Broadband rollout. Cllr Truelove reported she had received a copy of a letter to the Parish Council from Mr & Mrs Donaldson regarding the hedge at Tye Green and was interested in the Council's own response to the letter.

7.45pm Cllr Alex Smith arrived at this point

BPC116/13 TO APPROVE THE MINUTES OF THE MEETING HELD ON 18th JULY 2013

The minutes of the meeting held on 18th July 2013 were approved as a true record and were duly signed by the Chair.

BPC117/13 TO APPROVE THE MINUTES OF THE MEETING HELD ON 15th AUGUST 2013

The minutes of the meeting held on 15th August 2013 were approved as a true record and were duly signed by the Chair.

BPC118/13 - DECLARATION OF INTERESTS

There were no declarations of interest declared.

BPC119/13 APPLICATIONS FOR DISPENSATION

There were no applications for dispensation.

BPC120/13 MATTERS ARISING FROM THE MINUTES - CLERK'S REPORT

The Clerk reported on actions taken.

- i) **Hay Crop** – The hay crop has now been cut by Mr Holder. It was suggested that Mr Holder pays £500 for the hay crop. If this is acceptable, Clerk to invoice Mr Holder accordingly. Cllr Michael Smith to speak with Mr Holder.
- ii) **Temporary Speed Cameras** – A reminder letter has been sent to Suffolk County Council
- iii) **Footway** – A letter has been sent recently to Suffolk Council Council – response awaited.
- iv) **Dog Bin** – It was reported that the dog bin previously sited by the children's play area on the Tye has now been re-positioned adjacent to Ladyfield by Cllr Eagles.
- v) **Grit Bin for Darmsden** – The Chair of Darmsden Parish Meeting has confirmed that it wishes to take over the ownership and responsibility of the grit bin currently at the junction of the B1113 and the private road to Darmsden. Clerk to action.
- vi) **Spare Road Planings** – It was reported that no planings were needed for repairs following the Barking Fair. Cllr Smith wishes to use some and therefore will not charge for the collection and delivery of the planings. Cllr Smith will advise once he has taken what he needs and then it was suggested that residents could purchase the remaining planings @ £10 a tonne. It was reported that the water meter outside the Village Hall is covered by some of the planings. Cllr Smith to uncover the surface at that area. It was reported that the Village Hall Management Committee had arranged for some of the pot holes to be filled. The Clerk requested that the responsibility for the maintenance of the outside of the Village Hall be clarified.
- vii) **Wattisham Liaison Representative** – It was reported that Cllr Eagles can be the Wattisham Liaison Representative. Cllr Eagles suggested that Barking residents be invited to the Wattisham Bonfire night this year. This request is being considered by Wattisham Flying Base.
- viii) **Hedge at Ivydene** – It was reported that the hedge has still not been cut back. Clerk to chase SCC.

Cllr M Smith
Clerk

Clerk

Cllr M Smith

Cllr Smith

Clerk

BPC121//13 PLANNING

No Planning Applications had been received.

BPC122/13 – HEDGE AT TYE GREEN

It was reported that correspondence had been received once again from Mr & Mrs Donaldson

<p>of 3 Tye Green regarding the cutting of the hedge bordering the Tye and the Tye Green Development. Decision - It was proposed and agreed that as there had been no change in the circumstances regarding the cutting of the hedge, there was no reason why the Council should alter its' previous decision to continue to cut the top and side facing the Tye as and when it sees fit. It was reported that Mr Donaldson has subsequently trimmed the hedge facing his own property and left a significant amount of hedge clippings on the Tye. Clerk to respond to Mr & Mrs Donaldson restating the Councils decision to cut the hedge as it sees fit and that the hedge clippings will be removed at some point when convenient.</p>	Clerk
<p>BPC123/13 HOUSE NAME SIGN - RIDGEWAYS It was reported that Mr David Cole had written to the Council requesting permission to place a house name sign on the Tye in front of his property – Ridgeways, as he is concerned that delivery vehicles and in particular, emergency vehicles are having difficulty in locating his property. It was further reported that the Clerk has subsequently met with Mr Cole and a site behind an adjacent hedge has been suggested as a possible suitable location. Decision - It was proposed and agreed that the sign could not be placed on the Tye, but provided the sign was behind the adjacent hedge (in front of 'The Firs') that would be acceptable. Clerk to write to Mr Cole.</p>	Clerk
<p>BP124/13 FINANCE i) To receive Clerk's Finance Report (<i>attached to these minutes</i>) -The Clerk reported on the financial movements since the previous meeting. Balance @ 19th September 2013 was £34,506.87. ii) Authorisation of Payments - Decision - Payments totalling £1,451.87 were approved. Clerk to action. iii) To receive Conclusion of Audit – It was reported that the External Auditors Report for year ending 31st March 2013 had now been received and all was reported to be in accordance with proper practices. The Report was approved and accepted by the Council.</p>	
<p>BPC125/13 BARKING FAIR RUBBISH COLLECTION It was reported that the Barking Fair Committee had requested that the invoice from MSDC for £48.75 + vat, for removing the rubbish after the Fair, be met by the Parish Council. The Clerk had arranged for the rubbish to be removed following a request from the Fair Committee, so the invoice had been sent to the Parish Council. Decision – It was proposed and agreed to meet the cost on this occasion but would expect any future fair Committee to take into consideration the cost of waste removal when budgeting for the event. Clerk to respond accordingly to the Fair Committee.</p>	Clerk
<p>BPC126/13 REPLACEMENT STREET LIGHT It was reported that street light number 27 (o/s Ramblers) needs to be upgraded as it has now reached the end of its serviceable life. Both the lantern and the isolation box need replacing at a quoted cost of £985.45 + vat . The work entails replacement of the existing isolation box, requiring UKPN to disconnect/reconnect to the overhead line, replace bracket and LED lantern within G39. It was reported that such work has been accounted for within the 2013/14 Budget. Decision – It was proposed and agreed to proceed with these works but the Clerk to check if it can be done any cheaper by another contractor.</p>	Clerk
<p>BPC127/13 SOCIAL MEDIA POLICY This item had been deferred from the two previous meetings. It was proposed that the Council adopt a Social Media Policy and a Social Networking and Blogging Protocol, in line with best practice. A draft policy and Protocol were presented for consideration. Decision - It was proposed and resolved to adopt to the Social Media Policy and a Social Networking and</p>	

Blogging Protocol as presented with immediate effect.

BPC128/13 BOOTCAMP REQUEST

It was reported that Mr Darren Rivers had written to the Council asking for permission to hold regular 'boot camps' on the Tye. He is trying to promote fitness within the local community and to get people outside and active. The boot camp itself would only need about half a football pitch worth of ground to operate on and all the equipment would be supplied by Mr Rivers. He would not encroach on the children's play area and can place the boot camp in a location of the Barking Parish Councils choice. Numbers - 10-12 people at a time. Fitness classes would be run around 1730 (1 hr session) in the evening to begin with to see what the uptake is like, with a proposal that 10% of what he earns donated to the Parish Council to begin with. Whereas some reservations were expressed regarding granting permission for the 'boot camp' on the main part of the Tye, there were also some positive comments about encouraging fitness/wellness within the community. It was proposed and agreed to invite Mr Rivers to attend the next meeting so the request could receive further consideration. Clerk to respond accordingly. It was also agreed that the Community Council be informed of the possibility of a new fitness venture in the Parish.

Clerk

BPC129/13 CLEANING OF WAR MEMORIAL

It was proposed that, as the Centenary of World War 1 was taking place in 2014, that the War Memorial be professionally cleaned. **Decision** - It was proposed and agreed that all Councillors would view the War Memorial and consider if this is necessary. Item deferred to the next meeting.

BPC130/13 NEEDHAM MARKET NEIGHBOURHOOD PLAN CONSULTATION

It was reported that Needham Market Town Council had applied to Mid Suffolk District Council to designate the whole of the Parish of Needham Market as a Neighbourhood Area for preparing a Neighbourhood Plan. The area to be designated is now for public consultation. **Decision** - It was proposed and agreed that, provided the area was all within the Parish of Needham Market, there would be no objections. Clerk to respond accordingly.

Clerk

BPC131/13 FOOTWAY UPDATE

See BPC120/13 iii)

BPC132/13 VILLAGE HALL MANAGEMENT COMMITTEE UPDATE

Draft minutes of the most recent meeting were circulated. Cllr Bailey reported that sample materials have been passed to MSDC and the relevant fee paid by the Village Hall Committee. The lock on the front door is to be replaced – an electronic lock is being considered. A rave took place and a large christening booking caused concern. The painting of the barge boards is being considered and a quote being obtained.

BPC133/13 CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING

- i) **Road Traffic Accident/Insurance Claim** – As the result of a road traffic accident, the telegraph pole adjacent to Endways was hit and the street light smashed. Also the 'No Horses Past Here' sign was damaged. The Clerk has obtained estimates to repair/replace the street light and the sign and the insurers advised. Both estimates have been approved, and Suffolk County Council and Barking Engineering have been authorised to proceed.

BPC134/13 CORRESPONDENCE FOR INFORMATION

The Correspondence pack was presented for circulation.

BPC135/13 MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

- i) **Land adjacent to 27 Fox Meadow** – It was reported that the piece of land owned by MSDC has been fenced off. Clerk to establish why.
- ii) **Needham Market & Barking Welfare Charities AGM** – It was reported that the AGM is scheduled for 3rd October. All Cllrs are invited to attend and it is hoped at least one representative will attend.

Clerk

BPC136/13 DATE OF NEXT MEETING

Date of next meeting 21ST November 2013.

Meeting closed at 9.45pm

Chairman Date