

# **BARKING PARISH COUNCIL**

MINUTES of the Meeting held at Barking Village Hall at 7.30pm  
on Thursday 18<sup>th</sup> September 2014

## **PRESENT:**

Cllr S Butler (Chairman)  
Cllr A Smith (Chair of this meeting)  
Cllr M Bailey  
Cllr P Hollocks  
Cllr A Ross

## **IN ATTENDANCE:**

Mrs R J Cochrane *Clerk*  
Cllr Stephen Wright  
Mr Jeremy Reynolds *Chair - Village Hall Management Committee*

## **APOLOGIES:**

Cllr Eagles - work committment  
Cllr Julia Truelove - illness  
PCSO Matt Brown  
PC Sarah George

## **ABSENT:**

Cllr M Smith

*NB. Cllr Butler did not arrive until 8.45pm, so the meeting was convened and Chaired by Cllr Alex Smith.*

### **BPC097/14 PUBLIC FORUM**

One member of the public was present, but no questions were asked at this point.

### **BPC098/14 TO RECEIVE APOLOGIES**

Apologies had been received from Cllr Craig Eagles, County Cllr Julia Truelove, PC Sarah George and PCSO Matt Brown. It was proposed and agreed that the Clerk send a Get Well Card to Cllr Truelove.

### **BPC099/14 POLICE REPORT (see attached report)**

No representative from the Safer Neighbourhood Team was present, but a written report had been received in advance of the meeting. 2 crimes reported since the previous meeting – Drive whilst unfit through drink/drugs, 1 x possession of class B drugs – same incident.

### **BPC100/14 DISTRICT COUNCILLOR STEPHEN WRIGHT'S REPORT'S**

District Cllr Stephen Wright reported on the Mendlesham straw burning incinerator – proposal turned down and planned appeal withdrawn; the proposed development at the chalk pit site in Needham Market (Lake Park) – 266 houses (reduced from 400) – presentation attached; and a proposed development at Paper Mill Lane – 178 houses and some light industrial.

**BPC101/14 – COUNTY COUNCILLOR JULIA TRUELOVE'S REPORT** Cllr Truelove was not present and had not sent a report in advance of the meeting.

Clerk

### **BPC102/14 - DECLARATION OF INTERESTS**

There was one declaration of a Personal Interest from Cllr Michael Baily in respect of the Village Hall Extension.

### **BPC103/14 APPLICATIONS FOR DISPENSATION**

There were no applications for dispensation.

### **BPC104/14 VILLAGE HALL EXTENSION**

*This item was brought forward by the Chair.*

Mr Jeremy Reynolds (*Chair - Village Hall Management Committee*) was invited to speak at this point. It was reported that the Pre-School has a lot of equipment which has resulted in a storage issue at the Village Hall. Planning Permission has been obtained, as have Building Regs to build both a new meeting room and to extend the store room. The Village Hall Management Committee has now obtained two tenders from builders for the planned extension to the storage room. One more tender is expected. Tenders range from £20,150 – £26,000. The Committee is aware that there is funding available. Is there any funding in the parish to contribute towards the cost? A formal request has now been made by the Committee that the Parish Council considers taking over the management of the finances for the project including the applications for grant funding. The Committee has a sub-committee which will interface with the builders, but it needs the Parish Council to handle the finances. The project is being split into 2 phases – the building of the store room extension as phase 1, and the meeting room as phase 2. Part of the store room build is to install a new oil tank @ approx. £2,550 + vat. It was reported that County Cllr Julia Truelove has pledged £2,000 towards the cost of the new oil tank. **Decision** - It was proposed and resolved that the Parish Council take over the financial element of the project and for the Clerk therefore to manage the finances. The Parish Council has access to some funds via the Community Infrastructure Levy of approx. £2,200, so this can be contributed towards the costs. There are also some funds that could be diverted from the Footpath Fund if needed. Clerk to set up a separate bank account for the Village Hall Extension Project. Detailed funding to be discussed at the next meeting.

Clerk

### **BPC105/14 TO APPROVE THE MINUTES OF THE MEETING HELD ON 24<sup>th</sup> JULY 2014**

The minutes of the meeting held on 24<sup>th</sup> July 2014 were approved as a true record and were duly signed by the Chair.

### **BPC106/14 MATTERS ARISING FROM THE MINUTES - CLERK'S REPORT**

The Clerk reported on actions taken.

- i) **Hay Crop** – £500 has now been received from Mr Holder.
- ii) **Fox Meadow Subsidence** – The road surface has now been repaired.

### **BPC107//14 PLANNING**

There were no planning applications for consideration.

- i) **Ivydene** – Planning Enforcement are looking into a possible breach following the creation of a shingle parking area.

- ii) **Fox Meadow** – It is understood that MSDC is planning to build some affordable homes the two plots at the entrance to Fox Meadow. All residents have been spoken to by MSDC. No details have yet been received by the Parish Council.

**BPC108/14 FINANCE**

- i) **TO RECEIVE CLERK'S FINANCE REPORT** (*attached to these minutes*) -The Clerk reported on the financial movements since the previous meeting. Balance @ 18<sup>th</sup> September 2014 was £38,602.40.
- ii) **AUTHORISATION OF PAYMENTS - Decision** - Payments totalling £3,070.79 were approved. Clerk to action
- iii) **ANNUAL AUDIT COMPLETION** – It was reported that the Annual Audit for year ending 31<sup>st</sup> March 2014 has now been completed and no matters were to be brought to the attention of the Parish Council.

**BPC109/14 GRANT APPLICATION – SUFFOLK ACCIDENT RESCUE SERVICE**

It was reported that the Suffolk Accident Rescue Service has requested a donation. **Decision** – It was resolved to grant a donation of £50. £30 from the Budget and £20 from the proceeds of the 2014 Calendar sales. Clerk to action.

Clerk

**BP110/14 LITTER PICKING PERSONNEL**

It was reported that Cameron Bate will no longer be able to continue with the Litter Picking due to University studies. It was suggested that Martin Pryke has shown an interest in the role in the past and may still be interested. **Decision** – it was resolved that Martin be approached and offered the role if he is willing. Clerk to action.

Clerk

**BPC111/14 ASSETS OF COMMUNITY VALUE – THE BARKING FOX**

Cllr Eagles was not present so it was proposed to defer this item to the next meeting.

**BPC112/14 HIGHWAY SAFETY @ BARKING HALL NURSING HOME**

Cllr Michael Smith was not present so it was proposed to defer the item to the next meeting.

*8.45pm Cllr Butler joined the meeting at this point.*

**BPC113/14 VILLAGE HALL MANAGEMENT COMMITTEE UPDATE – Cllr Bailey**

It was reported that the recycle bins are being used by people other than the users of the Village Hall which is not appropriate. The bins are for use by the Village Hall users only. The possibility of having Broadband at the Hall was being considered. It was suggested that this may not be cost effective. The new chairs have not yet been purchased as it is proving difficult to source a supplier.

**BPC114/14 CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING**

None were reported.

**BPC115/14 CORRESPONDENCE FOR INFORMATION**

**i) Hedge at Tye Green**

It was reported that another letter had been received from Mr & Mrs Donaldson requesting that the hedge clippings deposited there by a resident be removed. It was reported that the contractor had been asked and reminded twice to remove them. Clerk to speak with Cllr Michael Smith to see what can be done.

Clerk

**BPC116/14 MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL**

- i) **MOLES ON THE TYE** – It was reported that 4 moles had been trapped so far. The Chair will continue trapping on a regular basis.

**BPC117/14 DATE OF NEXT MEETING**

Date of next meeting, which will be 20<sup>th</sup> November 2014

*Meeting closed at 9.03pm*

Chairman ..... Date .....